
*
* WELCOME TO ELDORADO *
*

INFORMATION SHEET

COIN STUDIOS, SPAIN

PRODUCTION/ACCOUNTS OFFICE IN COIN STUDIOS:

Coin Studios, Apartado 95
Coin 29100, Malaga.
Tel: 2453300 (dialling from Malaga)
95-2453300 (dialling from Spain)
010-345-2453300 (dialling from U.K.)
Fax: 2450050 (dialling from Malaga)
95-2450050 (dialling from Spain)
010-345-2450050 (dialling from U.K.)

CURRENCY EXCHANGE:

At this time, approximate exchange rates
are: £ = 180Pts.
The Bank will charge a minimum commission
of 500 Pts.

BANKING HOURS:

Banks are open from Monday to Friday from
09:00 to 14:00. Closed on Saturdays for
the Summer.

SHOPPING:

Shops are open from Monday to Friday from
09:00 to 14:00 and 17:00 to 21:00. They are
open Saturday morning from 09:00 to 14:00.

TIME ZONE:

London is 1 hour behind Spain.

ELECTRICITY:

Local supply is 220/240 volt AC 50 cycle.
Two round pin plugs are in general use
- an adapter for English/American plug
is necessary.

WATER:

Tap water on Base comes from a natural
Spring and is excellent. Anywhere else the
water is safe but might not taste as well
so you will probably find it best to drink
mineral water.

WEATHER:

We expect very hot sunny weather. The
location can get extremely hot during the
day (up & over 30o to 40o C) so please bring
appropriate head gear and sun protection
creams.

DRIVING:

Before you can drive a car provided by the
Company you must be over 23, have a full
License and a photocopy of your license.
*See TRANSPORT note attached.

"ELDORADO" INFORMATION SHEET

AUGUST 1992

TAXIS:

The telephone numbers are:

245 0938 (COIN)
277 4488 (MARBELLA)
247 1000 (FUENGIROLA)

TIPPING:

The tip for taxi service is about 5% of the amount shown on the meter, e.g. 25 Pts. for a 500 Pts. fare.
Although there is sometimes a service charge on restaurant bills, it is customary to leave an additional 5-10% tip.

HOSPITAL:

CLINICO UNIVERSIDAD NUESTRA SENORA DE LA VICTORIA: Colonia Sta. Ines S/N. Malaga. Tel. 228 8000/228 9000. Only in case of life threatening emergency. For any other medical need or emergency you should contact our Company Nurse, Mary Shaw:

BASE: *245 3300 EXT. 242
BLEEP: *246 1676 QUOTE No. 3771
HOME: *246 0193 (HOME)

*See Health Care note attached.

CONSULATE:

BRITISH CONSULATE: Duquesa de Parcent, 8 Malaga. Tel: 221 7571/ 221 7570.

**RESTAURANTS:
(NEAR BASE)**

RESTAURANTE BOHEMIA. Urbanizacion Miravalle, Carretera Mijas, International Cuisine. Closed Mondays/Moderate.

RESTAURANTE CASA PACO. Urbanizacion el Rodeo. Tel: 245 0349. Spanish Cuisine/Closed Tuesdays. Moderate/Expensive.

RESTAURANTE NEW HONG KONG. Urb. El Rodeo Coin. Tel: 245 1147. Chinese. Take Away. Open every day. Moderate.

GENERAL INFORMATION:

On arrival please take a photocopy of your passport, your letter of intent or your contract to the Accounts Department. This will facilitate getting you onto the payroll quickly. Also please make yourself known to Felix Hernandez, Personnel Manager.

If you require an advance against your salary this is possible through the Accounts Department. On receipt of your contract please sign and return it within seven days.

I suggest that you contact the individual you are replacing or someone who does the same job as soon as possible. Talk through with them the intricacies and idiosyncracies of 'Eldorado' and ask them to take you round the studio.

We have certain rulings which should be adhered to!

1. Families and friends can only be shown around the studio with the consent of the Production Manager or the Producers.
2. Families and friends are not entitled to meals provided by location catering.
3. Families and friends can not participate as supporting artists or extras unless booked in advance by the Casting Department.
4. No photographs are to be taken of the studio or sets.
5. Scripts and camera scripts should be kept and returned to the Post Room.

Every Friday evening at the Hotel Puerto del Sol there will be a showing of current episodes.

Any complaints should be placed in the Complaints Box. Anyone who finds the Complaints Box must keep its whereabouts secret!

"ELDORADO"

PRODUCTION OFFICE INFORMATION

TODAY'S DATE
NAME
POSITION
DEPARTMENT
U.K. ADDRESS
U.K. TELEPHONE
U.K. CONTACT
DATE OF ARRIVAL
ANTICIPATED DATE OF DEPARTURE (IF KNOWN)
ADDRESS IN SPAIN
TELEPHONE
TELEPHONE EXTENSION AT BASE
DO YOU HAVE ANY OTHER POINTS OF CONTACT (OTHER PHONES, FAXES, MOBILES)
IF SO PLEASE SPECIFY:
IS YOUR ACCOMODATION IN SPAIN HIRED PRIVATELY, VIA THE COMPANY OR
OTHER? PLEASE SPECIFY

*** PLEASE NOTE THAT IF YOU WILL BE DRIVING A VEHICLE PROVIDED BY
THE PRODUCTION COMPANY, YOU MUST HAND IN A PHOTOCOPY OF YOUR
DRIVING LICENSE TO THE PRODUCTION OFFICE.

*** PLEASE FILL OUT THIS FORM AND RETURN TO PRODUCTION OFFICE AS
SOON AS POSSIBLE. THANKYOU.

TO: ALL UNIT MEMBERS
FROM: TRANSPORT MANAGER

TO ALL UNIT MEMBERS:

- * BEFORE YOU DRIVE A COMPANY CAR.- THE TRANSPORT OFFICE MUST HAVE A COPY OF YOUR LICENSE.
- * THE TRAFFIC LAWS ARE MUCH THE SAME AS IN ENGLAND. 120 KLM PER HOUR ON MOTORWAYS.
- * SPEEDING FINES ARE HEAVY -AND YOU PAY- NOT THE COMPANY.
- * DRINK DRIVING: IF YOU ARE IN AN ACCIDENT AND ARE OVER THE LIMIT THE INSURANCE IS INVALID.
- * VEHICLES SUPPLIED BY THE COMPANY SHOULD BE KEPT CLEAN AND THE OIL, WATER CHECKED AT LEAST ONCE A WEEK.
- * IT IS YOUR RESPONSIBILITY TO LOOK AFTER THESE VEHICLES.
- * ALSO, THE STANDARD OF DRIVING BY SOME MEMBERS OF THE UNIT LEAVES MUCH TO BE DESIRED. PLEASE SLOW DOWN ON THESE ROADS.

UNIT CARS AND MINIBUSES

- * THESE ARE FOR ARTISTS AND CREW TO GET TO WORK AT HOME. THEY ARE NOT FOR FAMILY AND FRIENDS (SINCE THEY ARE NOT INSURED TO RIDE IN COMPANY VEHICLES.)
- * SELF-DRIVE CARS SUPPLIED BY THE COMPANY ARE FOR DEPARTMENT USE.
- * PARKING: WILL EVERYONE PARK OUTSIDE THE GATE OF THE SITE.

ARRIVALS AND DEPARTURES:

WE CANNOT USE OUR DRIVERS FOR TAKING FAMILY AND FRIENDS TO OR FROM THE AIRPORT.

INSURANCE: ONLY PERSONS EMPLOYED BY THIS COMPANY ARE ALLOWED TO DRIVE THE VEHICLES (PROVIDED A PHOTOCOPY OF THEIR LICENSE HAS HANDED IN TO THE OFFICE). NO FAMILY OR FRIENDS ARE INSURED FOR THE COMPANY VEHICLE.

HEALTH CARE IS AVAILABLE IN SPAIN FOR EEC NATIONALS AS FOLLOWS:-

AMBULATORIO

**This is the equivalent mixture of NHS GP care and a casualty department. They also do some planned child/maternity work.

**The one in Fuengirola is normally on 24 hour call and is very good for URGENT help. Some of the staff speak English. Medicines prescribed by their staff are cheaper than normal. They can refer you to hospital in Malaga or to see a specialist and they have 2 ambulances.

**The patient needs form E111 or to be able to pay if they are not members of the Social Security System.

**HOWEVER FOR URGENT TREATMENT they take your details AFTERWARDS, they may want your passport or another form of ID pending the correct form or requesting payment.

FORM E111 (OR EQUIVALENT)

**Prior to leaving the EEC country you should have obtained one. In Great Britain you go to the Post Office, fill in your details and send it off to the DHSS, they send it back to your home stamped. You will need several photocopies and the original.

MEDICINES

**There is always a duty FARMACIA (chemist) open from 10.00 - 20.00 at least, and the guarda is displayed on a noticeboard outside all farmacias. They are on call at other times.

**If you are worried about any medical aspect please contact me either personally or by phone so that I can sort out any worries you may have about yourself or your family. Children are very well cared for here and as I have three, one of them has usually needed 'the service' over the last three years, so I can speak both from experience and a professional view.

DOCTOR/DENTIST

**There are duty company doctors and dentists. They can be reached initially through me.

My name is Mary Shaw and I am here to help with any health related problems you may have or may be worried about. The Occupational Health Service is totally confidential. A few notes you may find of help:-

MUSCLE STRAINS	TRY	ILAGANE GEL
HEADACHES/MILD PAIN	TAKE OR	1 PARACETAMOL("GELOCATIL") 2 SOLUBLE EFFERALGAN
TO CLEAN SIMPLE CUTS ETC	USE AND	BETADINE OR AGUA OXIGENADA BETADINE CREME
ANTISEPTIC CREAM	USE	FURACIN CREME
FOR MILD SICKNESS	TAKE OR	SALVACOLINA TABLETS OR PROTECTOR TABLETS OR MOTILIUM SUSPENSIO
FOR COLDS ETC	TAKE	FRENADOL GRANULADO
FOR INDIGESTION	TRY	ALUGELIBYS MAGNESIADO SUSPENSION

**Be aware that the sun's rays can still BURN you even when it is misty/cloudy etc. Great care is needed for fragile areas ie nose, back of neck, shoulders, hands and feet. The greatest danger hours are 12.00 to 16.00.

**You will sweat a lot until you are used to the heat (which is not the same as sunshine), it can be very humid for instance at night, therefore you need to drink extra non-alcoholic drinks. These do not need to always be bottled types, the tap water is safe and lemon or mint tea drunk warm or cold (not iced) is very refreshing. Should you feel thirsty and drink either very rapidly or ice cold drinks this will do you no good at all. So sip your drink to alleviate the problems.

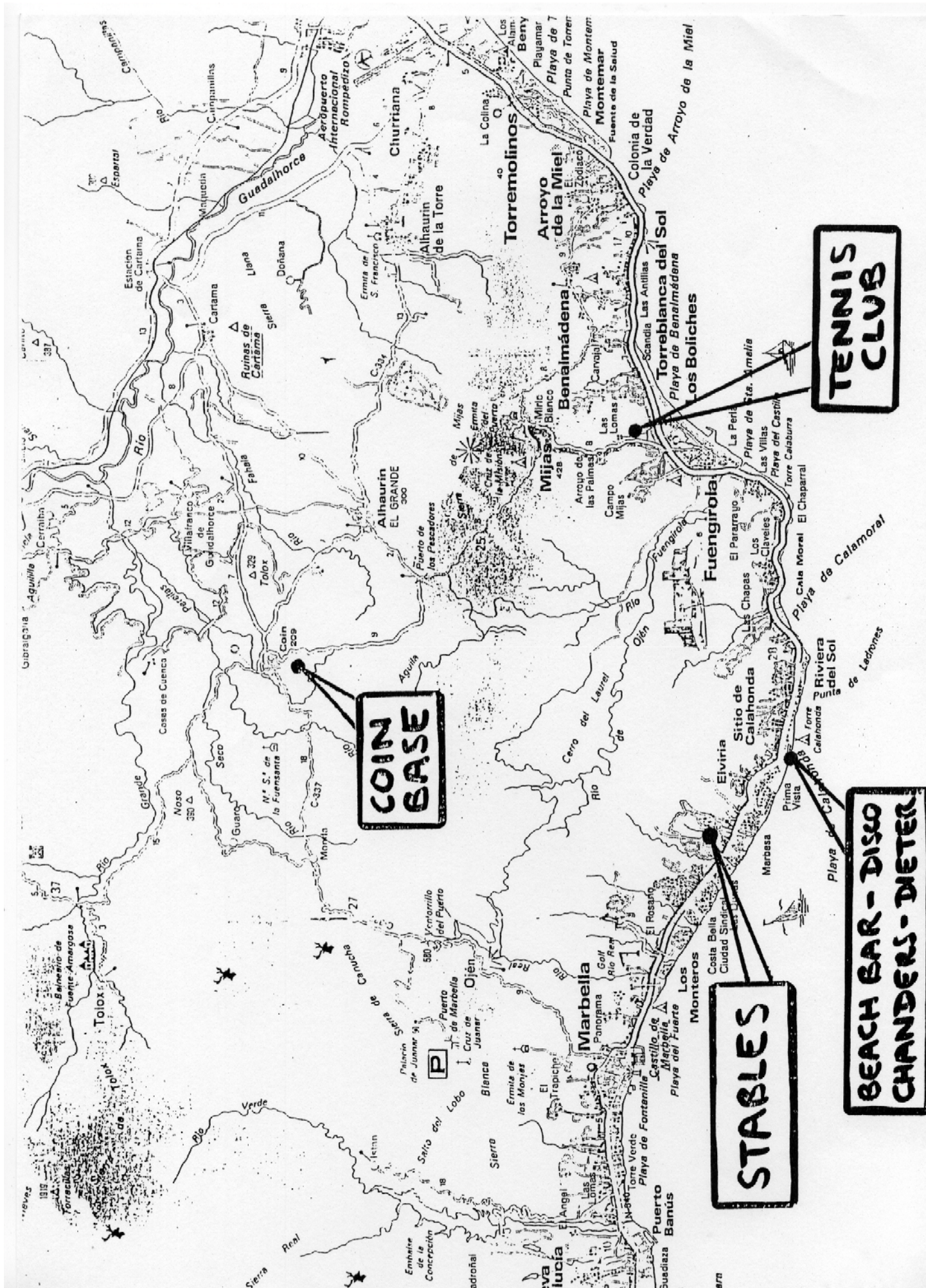
**Protect your head and back of your neck by wearing a wide brimmed hat (or suitable cap back to front). Wear a tee-shirt and trainers to protect other body areas and use a high factor protection cream for exposed areas and gradually reduce the factor number.

**Dust can be a problem (not only for people who wear contact lenses) but for both eyes, skin, and sinus cavities. If you think this may be a serious problem for you (ie you have suffered from asthma, hayfever or other allergy talk to me BEFORE you have a problem because each person is different).

**Chemists will often give you medicines that really need a doctors' prescription. Please be very careful.

**I have a pager (Busc-person), dial 236 19 11 and you can speak in English (although she will initially answer in Spanish), give the number code 3771 followed by a message. I also have an answerphone at home:- 246 16 76, I prefer to be 'disturbed' anytime rather than have a larger problem to deal with later.

**Cotton wool is called ALGODON and gauze squares come in a tin called GASA. Tablets in bottles UNLESS with a special insert tend to go 'off' due to heat/humidity so most are foil wrapped.



COIN
BASE

STABLES

TENNIS
CLUB

BEACH BAR - DISCO
CHANDERS - DIETER

TLF1		<u>DIRECTORS TEAM B</u>	220
EL DORADO - COIN STUDIOS		GARTH TUCKER	
REVISED :- 2ND JULY 1992			
MAIN SWITCHBOARD	9	<u>DIRECTORS TEAM C</u>	221
SECURITY	239	FIONA CUMMING	
OUTSIDE LINE DIAL	0		
CODE FROM U.K. 010-34-5		<u>DIRECTORS TEAM D</u>	222
MAIN SWITCHBOARD NUMBER		MERVYN CUMMING	
	2453300/		
	2453418	<u>DIRECTORS TEAM E</u>	223
MAIN FAX NUMBER	2450050	HENRY FOSTER	
<hr/>			
<u>J.D. Y T. PRODUCTIONS</u>		<u>STUDIO/PERSONNEL</u>	224
JOHN DARK	205/204	<u>PRODUCTION OFFICE</u>	225/244
JAMES TODESCO	205/204	<u>CROWD / ARTIST PERSONNEL</u>	227
GREGORY DARK	205/204	<u>ARTHUR TARRY</u>	228
INMA GARCIA	205/204	<u>ACCOUNTS OFFICE</u>	229/230
		<u>SITE OFFICE</u>	202
<u>EXECUTIVE OFFICES</u>		<u>ART DEPARTMENT</u>	203
JULIA SMITH	231	<u>PROPERTY BUYING</u>	203
DAVID SHANKS	237	<u>PROPERTY STORE</u>	208
CAROL WAUGH	232	<u>LIGHTING/GRIP STORE</u>	207
		<u>O.B. GARAGE</u>	206
<u>PUBLICITY</u>	236		
		<u>POST PRODUCTION</u>	212/213
<u>SCRIPT DEPT.</u>	234		
<u>ARMANDO JIMENEZ</u>	233	<u>FIRST AID</u>	242
<u>POST/PHOTOCOPY ROOM</u>	235	<u>WARDROBE</u>	216
<u>LOCATION/ACCOMODATION</u>	218	<u>MAKE-UP & HAIR</u>	217
<u>TRANSPORT</u>	218	<u>RESTAURANT</u>	209
<u>DIRECTORS TEAM A</u>	219		
PHILIP DRAYCOT			

"ELDORADO"

CAST LIST CREDITS

TO GO ON ALL PUBLICITY SCREEN AND BILLINGS FOR REGULAR ARTISTS

BUNNY CHARLSON.....	ROGER WALKER
ROBERTO FERNANDEZ.....	FRANCO REY
ROSARIO FERNANDEZ.....	STELLA MARIS
JAVIER FERNANDEZ.....	IKER IBANEZ
MARIA FERNANDEZ.....	MARIA SANCHEZ
ABUELA.....	MARIA VEGA
GAVIN HINDLE.....	DARREN NEWTON
ALLAN HINDLE.....	JON MORREY
GERRY	BUKI ARMSTRONG
FREDDIE	ROLAND CURRAM
FIZZ	KATHY PITKIN
INGRID	BO CORRE
OLIVE KING	FAITH KENT
PHILIPPE LEDUC	DANIEL LOMBART
ARNAUD LEDUC	MIKAEL PHILIPPE
ISABELLE LEDUC	FRAMBOISE GOMMENDY
GWEN LOCKHEAD	PATRICIA BRAKE
DREW LOCKHEAD	CAMBELL MORRISON
BLAIR LOCKHEAD	JOSH NATHAN
NESSA LOCKHEAD	JULIE FERNANDEZ
PILAR MORENO	SANDRA SANDRI
DIETER SCHULTZ	KAI MAURER
JOY SLATER	LESLEE UDWIN
PER SVENDSEN	KIM ROMER
LENE SVENDSEN	NANNA MOLLER
TRINE SVENDSEN	MARCHELL BETAK
MARCUS TANDY	JESSE BIRDSALL
TRISH VALENTINE	POLLY PERKINS
STANLEY WEBB	WILLIAM LUCAS
ROSEMARY WEBB	HILARY CRANE
SNOWY WHITE	PATCH CONNOLLY